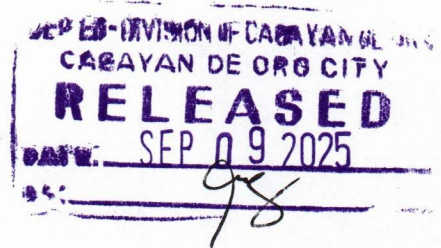




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

8 Sept 2025

DIVISION MEMORANDUM
No. 769 s.2025

**GUIDELINES AND MECHANICS FOR THE KAGAY-AN BAHANDI AWARDS
cum WORLD TEACHERS' DAY CELEBRATION 2025**

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Concerned Curriculum Implementation Division Personnel
Concerned School Governance and Operations Division Personnel
Concerned Office of the Schools Division Superintendent Personnel
All Elementary and Secondary Public-School Heads and Principals
All Elementary and Secondary Public-School Teachers
This Division

1. In line with the celebration of the **Kagay-an Bahandi Awards cum World Teachers' Day 2025** with the theme "*Thrive and Inspire: Empowering Educators for a Sustainable Future*", the Division of Cagayan de Oro will conduct several competitions to recognize and showcase the talents, creativity, and unity of teachers and learners.

2. The following competitions shall form part of the **Kagay-an Bahandi Awards cum World Teachers' Day Celebration**:

1. Search for Talentadong Guro
2. Bench Cheering Competition
3. Folk Dance Competition
4. Short Film Competition: "A Day in the Life of a Teacher"
5. Best in Parade Arc and Delegation (Santacruzian-inspired)
6. Video Documentation Contest: "Isang Puno, Alay sa Aking Guro"



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Doc. Ref. Code		Rev	
Effectivity		Page	1 of 10



Republic of the Philippines
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3. Attached herewith are the **Guidelines and Mechanics** for each competition for the information and guidance of all concerned.
4. Districts are encouraged to actively participate and mobilize their school communities to ensure the success of these events.
5. To assist participating districts, a **seed money shall be provided to each district** to help defray expenses for **costumes, props, and materials** of their official performers and delegations.
6. Expenses relative to participation in the said activities shall be charged against local funds, school MOOE, or other sources of funds, subject to the usual accounting and auditing rules and regulations.
7. For further inquiries, you may contact the Human Resource Development Section through SEPS Derrold Marl S. Aves or EPS II Mary Caress Tagud-Galono.
8. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
9. This Office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent



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Doc. Ref. Code		Rev	
Effectivity		Page	2 of 10

Encl.: List of Guidelines and Mechanics

Reference: N o n e

To be indicated in the Perpetual Index
under the following subjects:

WORLD TEACHER'S DAY

KAGAY-AN BAHANDI AWARDS

DM074-SGOD-HRDS-MCTG / GUIDELINES AND MECHANICS FOR THE KAGAY-AN BAHANDI
AWARDS cum WORLD TEACHERS' DAY CELEBRATION 2025

September 8, 2025



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Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	3 of 10

Activity: Kagay-an Bahandi Awards cum World Teachers' Day Celebration

Date: October 3, 2025

Venue: Limketkai Atrium, Cagayan de Oro City

Theme: "Thrive and Inspire: Empowering Educators for a Sustainable Future"

1. BENCH CHEERING

I. Rationale

The Bench Cheering Competition aims to foster camaraderie, creativity, and unity among teachers while celebrating World Teachers' Day. This lively event encourages participants to express their appreciation, joy, and energy through synchronized cheering performances, reflecting the resilience and inspiration that teachers embody in line with the RISE Agenda.

II. Participants

1. The competition is open to **all teachers and non-teaching from each district with 50 participants only.**
2. There will be **10 district contingents.**
3. Each district must wear their **district color** for identity and unity.

III. Performance Requirements

1. **Theme Alignment:** Performances should connect with the official theme.
2. **Language:** Any language may be used.
3. **Duration:** Each performance shall last **1 – 2 minutes only.**
4. **Performance Location:** All cheering must be performed **from the assigned seats**; no need to move to another area.

IV. Practice Guidelines

1. An **instructional video** prepared by selected teachers per district will be provided to guide the practice sessions.
2. **Practice Schedule:** Every Friday, 3:00 PM to 5:00 PM.
3. **Class Considerations:** Learners will simultaneously use this practice time for performance task-making to avoid disruption of classes.

V. Judging Criteria

- **Creativity (Choreography and Handheld Props)** – 30%
- **Theme Interpretation** – 25%
- **Synchronization and Coordination** – 35%
- **Overall Impact** – 10%
- TOTAL = 100%**



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Doc. Ref. Code		Rev	
Effectivity		Page	4 of 10

VI. Participation Rules

1. **Performance Order:** Determined by a draw on or before the event day in the presence of the Public Schools District Supervisor.
2. **Adherence:** Strict observance of time limit is required. Exceeding the limit may result in a **1-point deduction per judge**.
3. The decision of the Board of Judges is **final and irrevocable**.

VII. Awards

- **Champion** – Cash + Trophy
- **1st Runner-Up** – Cash + Trophy
- **2nd Runner-Up** – Cash + Trophy
- **Consolation Prize** - Cash each district
- All non-winning teams will receive **Certificates of Participation**.

2. PHILIPPINE FOLK DANCE COMPETITION

I. Rationale

The Philippine Folk-Dance Competition is one of the highlights of the World Teachers' Day Celebration. It aims to showcase the rich Filipino culture through dance while fostering camaraderie, creativity, and unity among teachers. This event also recognizes the artistry and dedication of educators as culture bearers, aligning with the RISE agenda of sustainability, cultural pride, and institutional development.

II. Participants

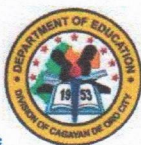
1. The competition is open to all **district representatives** within the Division of Cagayan de Oro.
2. Each district may send **one (1) official entry only**.
3. Participants must be **teachers** (teaching or non-teaching personnel assigned in the district).
4. Number of Participants: Each team can have 20-30 members.

III. Dance Piece

1. The dance must be an authentic **Philippine folk dance (published or unpublished)** or a creative interpretation (may be a mix of folk dances but dance steps and music should be based on the dance literature)
2. Regional and ethnic dances are highly encouraged to promote diversity.
3. Dances must reflect Filipino traditions, values, and artistry.

IV. Performance Time

1. Each group shall be allotted **3-5 minutes only** including entrance and exit, with 30 seconds for props placement and retrieval.



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Doc. Ref. Code		Rev	
Effectivity		Page	5 of 10

2. Overtime will result in corresponding **point deductions** (1 point per judge).

V. Music and Costume

1. Groups must provide their own **music**, to be submitted to the Music In-Charge, Wilfredo L. Belono Jr. on or before October 1, 2025.
2. Costumes must be **appropriate, authentic, and culturally respectful** of the chosen folk dance.
3. Props may be used but must be **safe, manageable and will not disrupt the performance and the stage set-up, and environment-friendly**.

VI. Judging Criteria

- **Choreography and Authenticity** – 30%
- **Performance and Execution** – 25%
- **Costume and Props** – 20%
- **Stage Presence and Projection** – 15%
- **Timing and Coordination** – 10%
- TOTAL = 100%**

VII. Awards

- **Champion** – Cash + Trophy
- **1st Runner-Up** – Cash + Trophy
- **2nd Runner-Up** – Cash + Trophy
- All non-winning teams will receive **Certificates of Participation**.

VIII. Other Mechanics

1. Strict observance of time is required.
2. Dangerous stunts or inappropriate movements are strictly prohibited.
3. The decision of the Board of Judges is **final and irrevocable**.

3. BEST IN DECORATED ARC AND PARADE

I. Rationale

The Best in Decorated Arc and Parade Competition is designed to showcase creativity, unity, and pride of each district in honoring teachers. This celebration highlights artistry through decorated arcs and parading contingents led by school heads, supervisors, and Kagay-an Bahandi Awardees per district. The activity fosters teamwork and symbolizes gratitude for the noble profession of teaching.

II. Participants

1. **Each district** is required to prepare one decorated arc for the parade.



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Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	6 of 10

2. **Supervisors, School Heads, and Kagay-an Bahandi Awardees** shall represent their district as parade contingents.

III. Arc Guidelines

1. The arc must be **originally designed and decorated** by the district.
2. **Suggested measurement:**
 - o **Height:** Maximum of **4 feet** (to fit venue entrance/exit points).
 - o **Width:** Maximum of **6 feet** (for easy mobility during parade).
3. Arcs must be **lightweight, portable, and safe** for transport.
4. Materials may be traditional, indigenous, or recyclable, promoting **sustainability**.
5. The arc must clearly display the **district name**.
6. Designs should reflect the **theme** and may include symbolic elements about education, culture, resilience, or sustainability.

IV. Parade Guidelines

1. All contingents will assemble at the designated staging area for the parade formation.
2. Each district contingent will march **together with their arc**, led by the **Public Schools District Supervisors, School Heads, and Kagay-an Bahandi Awardees**.
3. Proper decorum and order must be observed during the parade.
4. Choreographed movements or simple synchronized steps may be added for impact but should remain dignified and safe.

V. Judging Criteria

Decorated Arc

- Creativity and Design Concept – 30%
- Relevance to Theme – 25%
- Use of Indigenous/Recyclable Materials – 20%
- Craftsmanship and Visual Impact – 25%

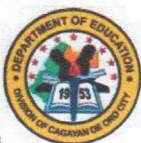
Parade Presentation

- Unity and Coordination of Delegation – 30%
- Projection and Bearing of Supervisors, School Heads, and Awardees – 25%
- Costume / Outfit Presentation (District color or coordinated attire) – 25%
- Overall Impact – 20%

TOTAL: 100%

VI. Awards

- **Best in Decorated Arc and Parade Presentation**
 - o **1st Place** – Cash + Trophy



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Website: <https://depedcdo.net/>

Doc. Ref. Code		Rev	
Effectivity		Page	7 of 10

- **2nd Place** – Cash + Trophy
- **3rd Place** – Cash + Trophy
- All non-winning teams will receive **Certificates of Participation**.

VII. Other Mechanics

1. Districts must strictly follow the assembly and parade schedule set by the organizers.
2. Any arc or contingent deemed unsafe, oversized, or inappropriate will be disqualified.
3. The decision of the Board of Judges is **final and irrevocable**.

4. SHORT FILM COMPETITION

“A Day in the Life of a Teacher”

I. Rationale

The Short Film Competition seeks to highlight the invaluable role of teachers by capturing the essence of their daily lives through creative **visual storytelling**. This initiative aims to foster appreciation for educators, while empowering student leaders (SSG) to creatively express the realities of teaching through film.

II. Eligibility

1. The competition is open to all **districts in the Division of Cagayan de Oro**.
2. Each district is allowed to submit **one (1) official entry only**.
3. Entries must be produced and submitted by the **Supreme Student Government (SSG)**

III. Film Requirements

1. **Theme:** “A Day in the Life of a Teacher”
2. **Duration:** 3–4 minutes only (inclusive of opening and closing credits).
3. **Format:** MP4, landscape orientation, high-resolution quality.
4. **Style:** Visual storytelling only — **no dialogues and no narration**.
5. **Music:** Only **copyright-free or original compositions** may be used.
6. **Originality:** All videos must be **original works**; downloading from the internet or using pre-existing films is strictly prohibited.
7. **Credits:** Must include full credits at the end

IV. Submission Guidelines

1. Deadline of submission: **September 19, 2025**.
2. Entries must be submitted through a link and will be posted in the **DepEd Tayo – Cagayan de Oro official channel**.
3. Each entry must include:
 - Final Short Film (MP4)



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Doc. Ref. Code		Rev	
Effectivity		Page	8 of 10

- Title Card with District, School, and Group Members
 - End Credits
4. Late submissions will **not** be accepted.

V. Judging Criteria

- **Creativity and Originality** – 30%
 - **Relevance to Theme** – 20%
 - **Visual Storytelling (Cinematography, Editing, Flow)** – 30%
 - **Impact and Emotional Resonance** – 20%
- TOTAL = 100%**

VI. Awards

- **Champion** – Cash + Trophy
- **First Runner-Up** – Cash + Trophy
- **Second Runner-Up** – Cash + Trophy
- **Special Award: Most Liked Film** (based on Facebook reactions in the DepEd Tayo – Cagayan de Oro page) – Cash
- **Consolation Prizes:** Cash + Certificate of Participation per district

VII. Important Notes

1. All submitted entries will be uploaded in the **DepEd Tayo – Cagayan de Oro official page**.
2. By submitting, participants grant DepEd Cagayan de Oro the rights to use, reproduce, and distribute the entries for educational and promotional purposes.
3. Any violation of guidelines (use of copyrighted music, plagiarism, inappropriate content, etc.) will result in **automatic disqualification**.
4. The decision of the Board of Judges is **final and irrevocable**.

5. TALENTADONG GURO COMPETITION

I. General Guidelines

1. **Eligibility**
 - The competition is open to all teachers currently employed in public schools in the Division of Cagayan de Oro.
 - Participants may perform as **solo or duo acts only**.
2. **District Selection**
 - Each district shall hold its own **preliminary screening** and select their **Top 3 acts (must be varied)**.
 - These 3 varied acts will perform to the **Division Selection Committee on September 19, 2025, 1:00 PM at Function Hall, Division Office, Cagayan de Oro City**, who will determine the **official district representative** for the Division finals.



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Doc. Ref. Code		Rev	
Effectivity		Page	9 of 10

3. Categories

Performances are not limited to singing and dancing. Districts are encouraged to showcase varied and unique talents such as:

- Singing (solo/duet)
- Dancing (solo/duet)
- Musical instruments
- Acting / monologue
- Spoken word poetry
- Magic acts
- Sand painting
- Speed painting
- Puppetry
- Beatboxing / looping
- Acrobatics or novelty acts
- Other unique creative talents aligned with the theme

4. Theme

- All performances should align with the theme: *"Thrive and Inspire: Empowering Educators for a Sustainable Future"*.

5. Performance Duration

- Each performance shall be **2-3 minutes only**, with **30 seconds allowance** for setup and exit of props.
- Going beyond the time limit will merit a **1-point deduction from each judge**.

6. Order of Performance

- Determined through a **draw lots** during rehearsals.

7. Attire and Props

- Costumes and props are encouraged but must be **appropriate and safe**.
- Participants are responsible for preparing and clearing their props.

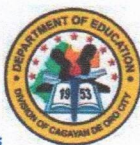
8. A **technical rehearsal** will be scheduled on September 26, 2025 at 1 PM, Session Hall, Division Office, Cagayan de Oro City to ensure smooth flow and technical readiness.

II. Judging Criteria

- **Talent and Skill** – 35%
- **Creativity and Originality** – 25%
- **Relevance to Theme** – 20%
- **Stage Presence** – 10%
- **Audience Impact** – 10%
- TOTAL = 100%**

III. Awards and Prizes

- **Champion** – Cash + Trophy
- **First Runner-Up** – Cash + Trophy
- **Second Runner-Up** – Cash + Trophy



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Doc. Ref. Code		Rev	
Effectivity		Page	10 of 10